Phyllis F. Lovell
Concho County & District Clerk
P. O. Box 98, 152 N. Roberts
Paint Rock, Texas 76866
(325) 732-4322 - Fax (325) 732-2040

RECORDING FEES

BEGINNING: JANUARY 1, 2014

recording fees will be increasing as follows:

First page **$26.00**

Each additional page **$4.00**

Indexing for all names over five (5) which includes all company names or titles, estates, trusts and signatures of persons will be $0.25 per name.
Section 118.011 Fee schedule

OTHER REQUIREMENTS AND REMINDERS:

§191.007 - Specifications for Legal Papers; Increased Fees

(a) A legal paper presented to a county clerk for filing or for recording must meet the requirements prescribed by Subsections (b) thru (g)

(b) A page is considered to be one side of a sheet of paper: A page must:

(1) be no wider than 8 ½ inches and no longer than 14 inches;

(2) have a sufficient weight and substance so that printing, typing, or handwriting on it will not smear or bleed through; and

(3) be printed in type **not smaller than eight (8) point type** and be suitable otherwise for reproducing from it a readable record by a photocopy or photostatic or microphotographic process used in the office of the county clerk.

(c) A clearly identifying heading, similar to the headings on most commercially supplied printed forms, must be placed at the top of the first page to identify the type or king of legal paper.

(d) Printing, typing, and handwriting must be clearly legible.

(e) Names must be legibly typed or printed under each signature. (*Originals signed in blue ink are very helpful)*

(f) All photostats, photocopies, and other types of reproduction must have black printing, typing or handwriting on a white background, commonly known as positive prints.

We also require that a *1 ¼ inch* margin for the short sides of the page and a *1 inch* margin on the long sides of each page, which allows the office to affix the adequate volume and page number labels to the instrument and the recording to be legible in the Official Public Records.

If you should have questions regarding these changes, please call our office before mailing your recordings. This will be a great help for our office and a benefit also to you, to allow the recordings done in a timely manner. We will not accept charges or partial payments.

PLEASE MAKE A NOTE OF THIS CHANGE TO BEGIN JANUARY 1, 2014.

Thanking you in advance.

Sincerely,

Phyllis F. Lovell
County Clerk
Concho County, Texas

By_____Deputy Clerk